

No. 9-14/2018-SPG-II
Government of India
Ministry of Communications
Department of Posts
(Personnel Division)

Dak Bhavan, Sansad Marg
New Delhi-110001
Dated:23.06.2021

To,

1. All CPMsG
2. Director, RAKNPA
3. All PTCs

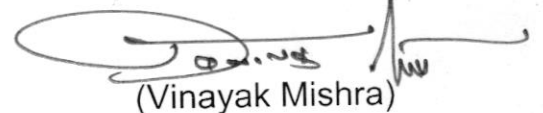
Subject: Transfer/Postings requests of Postal Service Group B Officers.

Madam/Sir,

This is regarding Transfer / Posting requests of Postal Service Group B Officers. The Officers working in PS Group B Cadre may submit their requests for transfer and posting in the enclosed proforma through Head of Circle concerned. An advance copy of the request may be sent on Email ID- dopspg2@gmail.com latest by 02.07.2021.

2. All those Officers who were promoted to PS Group B vide Postal Directorate Order No. 9-15/2019-SPG-II (Pt) dated 12.02.2021 and 9-6/2020-SPG-II dated 12.02.2021 are required to apply afresh in the enclosed proforma. The previous applications received from these officers will not be considered. The Head of Circles may forward all these requests to Postal Directorate on Email ID- dopspg2@gmail.com latest by 07.07.2021.

Yours faithfully,



(Vinayak Mishra)

Assistant Director General (SPG)

Copy to :-

1. GM (CEPT), it is requested to upload this letter on India Post Website for wide circulation.

**PROFORMA FOR TRANSFER /POSTING REQUESTS OF POSTAL
SERVICE GROUP B OFFICER**

1.	Name of the Officer	:	
2.	Date of Birth	:	
3.	Date of Appointment in PS Group B	:	
4.	Home Circle	:	
5.	Present Circle of Posting	:	
6.	Date since when working in the present Circle.	:	
7.	Choice of Posting (Circle/Unit)	:	
8.	Grounds	:	
9.	Earned Leave availed for more than 15 days in one spell	:	

Date:

Signature of the Officer
(Name)
Present Designation

Signature of APMG/AD(Staff)